

LANGLEY HOUSE SURGERY RESPONSE TO CQC CONCERNS:

CQC comment: “Only blank prescription forms for use in printers were tracked through the practice.”

LANGLEY HOUSE response: ie implying that prescription pads going out on visits were not tracked in and out of the practice.

Our clinicians **do not use prescription pads** as we use computer generated blank scripts on home visits, which are clearly auditable on the patient’s record. This was explained to the GP inspector. If not used, these are shredded when the GP returns to the surgery. A small quantity (5) of prescription pads have been kept and are now logged in the inventory. They are likely to remain untouched. All surplus stock has been securely destroyed.

CQC comment: “Dispensary held a supply of pre-signed, but incomplete requisition forms for CD’s”

LANGLEY HOUSE response: These new requisition forms (FP10CDF) are to ensure the purchase of all stocks of Schedule 2 and 3 CDs by healthcare professionals within the community is capable of being monitored and are not for patient use.

These requisition forms are kept in the locked CD cabinet and are A4 white sheets of paper without any patient details on them – they are **not** prescriptions forms and **cannot be used** by patients to obtain a CD supply. To comply with CQC, however, Controlled drug requisitions will be signed between the order being generated and the goods received (when the document would be collected by the supplier).

CQC comment: “Out of date controlled drugs stock that had been awaiting destruction for at least one year”

LANGLEY HOUSE response: this consisted of 4 packets of drugs locked away in the CD cabinet away from other stock. CQC mythbuster no 28 states that “*All controlled drugs, including out-of-date / unwanted, patient dispensed and patient returned CDs awaiting destruction must be stored in the CD cupboard **until they can be disposed of.** They should be segregated from the in-date stock to minimise the risk of a patient receiving an out-of-date medicine*”.

There is **no recommendation** on how long stock should be kept for before calling in the Police Drugs Liaison Officer for West Sussex; our procedures are therefore safe. However, to comply with CQC, all out of date stock controlled drugs awaiting destruction will be destroyed within 6 months.

CQC comment: “Repeat prescriptions were generated past the review date”

LANGLEY HOUSE response: Under Regulation 12 of the Health and Social Care Act, “Medication reviews must be part of, and align with, people's care and treatment assessments, plans or pathways and should be completed and reviewed **regularly** when their medication changes.” There is no stipulation for a review within 12 months; this may be best practice but the 12-15 months standard achieved by this practice is not unsafe. However, we have complied with the CQC response for all medication reviews to be within 12 months.

